



WHERE LEADERS
ARE MADE

District 86 Toastmasters

Located in Southwestern, Central and Northern Ontario, Canada.

District 86 Standing Rules

Assignment of the floor. To seek regular recognition by the chair, a member shall raise their hand by use of the raise hand feature of the meeting platform. The tech team will ask via private chat for what purpose the member wishes to speak and the speaking order will be determined by the team. Members wishing to speak on a motion must type their names and positions in the chat box and indicate whether they wish to speak in favor of or against a motion.

Debate or discussion on any item on the agenda shall be limited to a maximum of ten minutes. No voting member shall speak more than once on the same question or longer than one minute. Debate may be extended at the discretion of the Chair to allow additional discussion, if fairness so requires. **This limitation does not apply to points of order.**

The Chair shall call for discussion on pros and cons of interested parties who will speak on an alternative basis. Members must state their name, role and position for or against the motion before speaking and are limited to times indicated.

Voting is conducted through the use of the raise the hand feature in the virtual voting platform. The chair will declare the result. The counting of the hands if necessary will be done by the tech team.

The Administration Manager shall maintain a set of minutes, which shall be approved by district executive committee at the next district executive meeting and posted on the district webpage.

Technical requirements and malfunctions. Each attendee is responsible for their electronic connection; no action shall be invalidated on the grounds that the loss, or poor quality, of an attendee's individual connection prevented them from participating in the meeting or training.

- a. **Forced disconnections.** The chair may cause or direct the disconnection or muting of an attendee's connection if it is causing undue interference with the meeting.
- b. **Recordings.** Attendees shall not record any session or workshop.